

Weekly Time Sheet

CENTERPOINT COMMUNICATIONS

17476 YORBA LINDA BLVD. #337
 YORBA LINDA, CA 92886

Technician: _____

Week ending: _____

Day	Location	Summary of Work	Time In	Time Out	Total
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
		Total hours			

Weekly time sheets are to be hand delivered or faxed to the office every Monday for the prior work week. Failure to do so will result in one week pay check delay. Thank you!
 Fax# 714.663.1122

 Tech. Signature Date

 Approved By Date